



Dated Quetta, the 24<sup>th</sup> May, 2022

**NOTIFICATION**

No.SO(Dev)/3-70/2021-22/ 3678-79 The Secretary, Government of Balochistan, Secondary Education Department, Quetta is pleased to constitute / notify the Grievance / Redressal Committee of **Goods, Works and Services** for Balochistan Human Capital Investment Project (BHCIP) being executed through Project Management Unit (PMU), Secondary Education Department Balochistan with immediate effect till further orders:

**Constitution:**

1. Additional Secretary (Dev:) / Representative, Secondary Education Department Chairman
2. Monitoring & Evaluation Specialist – PMU, Secondary Education Department Member
3. Financial Management Specialist – PMU, Secondary Education Department Member
4. Any co-opted Member Member

**The TORs of the Committee:**

The committee will hear the aggrieved party / individual against the procedures to address the grievance and take decision accordingly. The grievance shall be filed in writing within one week of the process initiated / awarded. The grievance submitted after a week of the activity completion shall be considered void and will not be entertained.

**Procedure:**

1. Receive the grievance in writing, within timeline and make assessment for its qualification or disqualification on the basis of its types (Major or Minor defined in GRM) within two weeks after its submission;
2. Probe into the grievance by hearing both the parties;
3. Compile the detailed report of the findings recorded during the hearings of the parties;
4. Submit / Issue a detailed report on the grievance with recommendations / decisions. To be conveyed to PMU for compliance;

**ABDUL RAUF BALOCH  
SECRETARY**

**Copy for information to:**

1. The Project Director – PMU, Secondary Education Department, Government of Balochistan
2. P.S. to the Secretary, Secondary Education Department, Government of Balochistan
3. P.S. to the Additional Secretary (Dev), Secondary Education Department, Government of Balochistan
4. All member of Selection Committee \_\_\_\_\_
5. Master File

**SECTION OFFICER (DEV)**

*24/5/22*